Platte County Connections

Minutes of the Regularly Scheduled Meeting
Board of Directors
Platte County Connections
Tuesday, June 16, 2026

Call to Order: The meeting was called to order at 5:30pm by Stuart Anderson

Members Present: Dr. Michael Shafe, Jeff Koski, Nancy Felix, Stuart Anderson, Karen Bryant, Sandra Thomas

Members Absent: Susan Finn, Adam Tholen

Members Present Online: Bill Bing, Dr. Jeffrey Kingsley

Staff Present: Diane Bickham, Drew Ehrlich, Martha Jaynes, Chad Sinnwell, Tim Coleman, Nikki Peterson, Jeff McMillian, Richard Vandal

Staff Present Online: n/a

Legal Counsel: Carla Barksdale

Guests: Cathy Huddleston – Northland Therapeutic Riding Center (NTRC); Christi Carlson – Center for Human Services (CHS); Kimbal Mothershead - Vocational Services Inc (VSI); Cassidi Jobe – Summit Future Foundations

Roll Call: Guests were welcomed and introduced.

Approval of PCC Board Agenda – June 16, 2026: A motion was made by Bill Bing and seconded by Dr. Shafe to approve the agenda. The motion was approved.

Approval of PCC Board Minutes – March 17, 2026: A motion was made by Sandra Thomas and seconded by Jeff Koski to approve the minutes as presented. The motion was approved.

CFO Report
Link to Full CFO Report Here: 06.16.26 PCC Meeting Packet.pdf (p.11-15)

Drew Ehrlich presented the financial report for Platte County Connections, noting that the reporting format had been updated to provide more detailed month-to-month information rather than only quarterly reporting. The report included May financial results, year-to-date financial information through May, expense details, checks written, and balance sheet information.

Drew reviewed current financial variances, including reduced ARC funding due to a delay in the awarded amount for 2026 and the impact of increased respite funding requests. The Board reviewed the Catayoc Family Trust activity, including the approved transfer of funds to support Platte County Connections programs and the impact of approved grant requests, including autism-related funding. Drew reported that approximately $30,000 had recently been transferred from the trust to support approved funding requests.

Drew also reviewed the current balance sheet, noting that Platte County Connections primarily consists of cash and investment assets, with current balances reflecting recent transfers and market fluctuations.

The Board also discussed future review of the Catayoc Family Trust financial projections. Dr. Shafe recommended evaluating long-term trust performance and projections based on the previous goal of maintaining approximately 4% annual growth to support continued sustainability of funding opportunities. This discussion was noted as an agenda item for the September PCC Board meeting.

A motion was made by Bill Bing and seconded by Nancy Felix to approve the CFO Report as presented. The motion was approved.

Quarterly Funding & Program Funding
Nikki Peterson provided an update regarding Platte County Connections funding activity, including in-home respite funding and Catayoc Family Trust-supported requests. Nikki reported that approximately $9,000 in in-home respite funding had been approved to assist caregivers. She highlighted recent Catayoc Family Trust-supported requests, including therapeutic horseback riding lessons, sensory equipment, adaptive sports activities, music therapy, hygiene supplies, and summer camp opportunities.

Golf Tournament
Nikki provided an update on the Opus Group golf tournament fundraiser, reporting that the event raised approximately $14,000 through participation from 23 golf teams and 20 sponsors. She noted the involvement of PCBS day program participants as a highlight of the event and expressed appreciation for the partnership and community support.

Martha recognized Board Member Sandra Thomas for helping establish community connections through BNI that contributed to the success of the fundraiser.

Special Circumstance Funding
Martha presented information regarding special circumstance funding requests and requested Board guidance regarding how these requests should be handled in the future. Martha explained that historically these requests were handled through a process referred to as "Purple Sheet" funding and were used for situations that did not qualify under other funding sources, including Medicaid waiver services or existing Platte County Connections funding categories. She noted that the organization currently does not have a formalized procedure or standard operating procedure governing these requests.

The Board reviewed two possible approaches:

1) Managing special circumstance funding through Platte County Connections/endowment funding
2) Managing special circumstance funding through PCBS tax levy funding

Discussion focused on establishing consistent guidelines, determining eligibility criteria, defining approval processes, identifying funding limits, and ensuring special circumstance funding remains a resource of last resort.

The Board reviewed a current request involving a home modification project. Martha reported that the request involved a bathroom modification and that Department of Mental Health funding had already been approved for a portion of the project, leaving an outstanding balance. Discussion focused on ensuring that all other potential funding sources had been explored before PCC funding was considered. The Board requested additional information regarding other resources that may be available and documentation of efforts made to secure additional funding.

A motion was made by Dr. Shafe and seconded by Sandra Thomas to schedule a special PCC Board meeting in July to further discuss special circumstance funding guidelines and review the outstanding request. The motion was approved.

The Board identified the following follow-up items:

- Ask that the current funding requestor explore additional available funding sources prior to PCC consideration.
- Dr. Shafe will work on revision suggestions for bylaws

- Schedule a July PCC Board meeting, where the agenda would include:
  - Decision on Special Circumstance Funding structure to be used going forward
  - Review of the current request for possible funding, if additional funding sources had been considered and provided to the PCC Board
  - Presentation of bylaw revisions, to be voted on in scheduled meeting in Sept

Adjournment
With no further business to discuss, it was moved by Dr. Kingsley and seconded by Sandra Thomas to adjourn the meeting. The meeting was adjourned at 6:07pm.

Minutes taken by:
Tim Coleman
PCBS Executive Support Assistant